

# **El Paso Community College Syllabus Instructor's Course Requirements Fall 2016**

## **I. Course Number and Instructor Information**

**INRW 0311 Integrated Reading and Writing**

**(SECTION 10853)**

**Instructor: Robert Yarbrough**

**Phone: 831.7061**

**E-mail: ryarbrol@epcc.edu**

**Conference room: B 103**

**Conference time: Monday-Wednesday-Friday: 6:50-7:50/10:00-11:00/12:00-12:50**

**Tuesday-Thursday: 6:20-6:50/10:00-11:00 or by appointment**

## **II. Text(s) and Materials**

***Common Places***

**A dictionary and/or an electronic dictionary**

## **III. Course Requirements**

**This INRW class will focus on writing and reading college level materials. Correct English grammar and mechanics will be stressed in the course. Standard reading strategies for college materials will be emphasized.**

**Fifty percent (50%) of the final grade will consist of the average of the final grades of four compositions. A composition with a grade of below seventy (70) may be revised once for a better grade. The Common Essay will be ten percent (10%) of the final grade. Thirty percent (30%) of the grade will consist of the average of various reading quizzes and exercises. Ten percent (10%) of the final grade will concern the portfolio.**

## **IV. Instructor's Policies**

- 1. You are expected to attend all classes and be on time. Keep in mind that missing class will ultimately affect your final grade because you will miss much important material. This class has many activities in class that cannot be made up easily.**
- 2. You must buy the book for this class.**
- 3. Unless you have an emergency situation, all electronic communication must be turned off in class.**
- 4. You will be withdrawn from this class for problems with attendance, course pursuit, or disruptive behavior.**

## **WITHDRAWAL/DROP POLICIES FOR INRW 0311**

### **ATTENDANCE:**

**Students will be dropped from this class after 6 (six) unexcused absences (MWF classes) or 4 (four) unexcused absences (TTh classes). Students will be dropped from this class after 6 (six) unexcused tardies (MWF classes) or 4 (four) unexcused tardies (TTh classes). Students will be dropped from this class after 6 (six) unexcused incidents of leaving class early (MWF classes) or 4 (four) unexcused incidents of leaving class early (TTh classes). I will send a message to the counselors about these problems before withdrawing students.**

### **COURSE PURSUIT:**

**A student will be dropped from this class for failure to produce sufficient course assignments required for grading such that it has become evident that the student is no longer in active pursuit of the course objectives. In general, one missing major grade in this class will result in the failure of the course, and this will be ground for withdrawal/drop. Late papers will be accepted in a two week grace period only after the deadline for the assignment (unless the student has a written excuse). Late papers (unexcused) will have a twenty point deduction on the grade.**

### **CLASSROOM MANAGEMENT/DISRUPTIVE BEHAVIOR**

**Excessive talking, joking, socializing, etc. in the classroom cannot be allowed. If you persist in disruptive behavior, you will be assigned a different seat in the classroom. If there is any unruly or uncooperative behavior, you will be withdrawn/dropped from the class.**

## **WEEKLY CALENDAR FOR FALL 2016**

### **INRW 0311 Integrated Reading and Writing**

**Week one: diagnostic materials and introduction to the course**

**Week two: Chapter 1**

**Week three: Chapter 2**

**Week four: Chapter 3 (FIRST GRADED ESSAY)**

**Week five: Chapter 4**

**Week six: Chapter 5**

**Week seven: Chapter 6**

**Week eight: Chapter 7 (SECOND GRADED ESSAY)**

**Week nine: Chapter 8**

**Week ten: Chapter 9 (THIRD GRADED ESSAY)**

**Week eleven: Chapter 10**

**Week twelve: Chapter 11**

**Week thirteen: Chapter 12**

**Week fourteen: Chapter 14 (FOURTH GRADED ESSAY)**

**Week fifteen: COMMON ESSAY**

**Week sixteen: Final**

**DETAILED ASSIGNMENTS WILL BE GIVEN DURING EACH CLASS.**