Career and Employment Resources @ the MDP Library

I. REFERENCE SOURCES

- *Career Discovery Encyclopedia*  Ref HF5381.2.C37
- *College Blue Book*  Ref LA 226.C685
- *Encyclopedia of Careers and Vocational Guidance*  Ref HF5381.E52
- *Occupational Outlook Handbook*  Ref HF5382.5.U5

II. ONLINE CATALOG

Search for library books or audio-visual materials (DVD’s, videos, etc.)

To search by TITLE:

- type the title of the series called *Opportunities In....* to find circulating books on a variety of careers.

To search by SUBJECT:

- look under the career or occupation you are interested in, example:
  - Accounting - Vocational Guidance
  - Law - Vocational Guidance

SOME POPULAR BOOKS & DVD’s AVAILABLE FOR CHECK-OUT

- *50 Best Jobs for Your Personality*  HF5381.15.F3618
- *100 Fastest Growing Careers*  HF5381.F37
- *150 Best Jobs Through Military Training*  HF5384.A15
- *200 Best Jobs for College Graduates*  HF5381.F4563
- *Bliss List: The Ultimate Guide to Living the Dream at Work & Beyond!*  HF5381.H1358
- *Cover Letter Magic*  HF5383.E4787
- *Gallery of Best Resumes*  HF5383.N62
- *Guide to Internet Searching*  HF5382.7.D54
- *How to Write a CV that Really Works!*  HF5383.M34
- *Ideal Resume (DVD)*  HF5383.I34
- *Military Transition to Civilian Success*  HF5384.M547
- *Quick Resume & Cover Letter Book*  HF5383.F32
III. PERIODICAL SOURCES

Periodicals consist of magazines, journals and newspapers. For a complete listing of all the periodical publications at the EPCC Libraries, please consult the ONLINE CATALOG.

ONLINE NEWSPAPERS, MAGAZINES & JOURNALS
a.k.a ONLINE DATABASES

General OneFile (Gale)
Provides news and periodical articles from more than 4,200 full-text titles, many with images, on a wide range of topics from newswires, newspapers and periodicals including general interest and refereed journals.

Job and Career Accelerator 3.0 (Learning Express)
A fully integrated interest assessment, career exploration, and job search platform helps job seekers explore careers that match their interests and expectations and build a personalized occupation knowledge base.

Learning Express Library 3.0 (Learning Express)
Whatever your goal, Learning Express Library’s resources will help you succeed. Each of our Learning Centers offers the practice tests, exercises, skill-building courses, eBooks, and information you need to achieve the results you want—at school, at work, or in life. MUST create a free account.

Vocational and Career Collection (Ebsco)
Provides vocational and career full text information from more than 350 trade and industry-related periodicals.

Vocations, Career & Technical Education Collection (Gale)
Provides content that is updated daily from nearly 400 journals — from general career guides to highly specialized industry journals.

IV. INTERNET

Printing is available with the use of the COPY CARD. The cost per printed page is 5 cents.

Refer to the handout “Career & Employment Websites” for some great Internet sites dealing with career and employment information. So... try a few or try them all!

Remember....if you need help, ASK A LIBRARIAN!